



Consensus Standards Approval Committee

Background

The Consensus Standards Approval Committee (CSAC) is an advisory committee whose members are appointed by the National Quality Forum's (NQF) Board of Directors. It reviews measure endorsement recommendations of multistakeholder NQF Standing Committees, which are convened in topical areas to review and recommend submitted measures for endorsement. CSAC activities related to measure endorsement occur within the larger context of NQF's Consensus Development Process (CDP).

Committee Charge

The CSAC reviews the submitted measures for the strategic importance of measures within the NQF portfolio, cross-cutting issues concerning measure properties, and CDP concerns. The CSAC may uphold a Standing Committee's recommendation or send the measure back to a Standing Committee for reconsideration. The CSAC is also responsible for periodically assessing and making recommendations regarding enhancement to NQF's CDP.

Committee Structure

Terms

Candidates appointed to the committee will serve a two-year term. Members of this committee will be appointed to serve as individuals, not as representatives of an organization.

Participation on the Committee requires a significant time commitment.

The CSAC meets in person two times per year in Washington, DC (typically in June and October) and by monthly conference calls. It is critical that members regularly participate in CSAC meetings and conference calls. Individuals selected will begin their term in January 2021.

Preferred Expertise and Composition

The CSAC consists of between 11 and 17 members, with a simple consumer/purchaser majority. Members of the CSAC are drawn from a diverse set of stakeholder perspectives and clinical disciplines, as well as individuals with expertise in measure development, implementation, and public reporting. There are three open seats at this time; NQF is specifically seeking consumers and purchasers.

CSAC members are selected to ensure representation from a variety of stakeholders, including consumers, purchasers, providers, professionals, plans, suppliers, community and public health, and healthcare quality experts. Because NQF attempts to represent a diversity of stakeholder perspectives on committees, a limited number of individuals from each of these stakeholder groups can be seated onto a committee.

Please review the [NQF Conflict of Interest Policy](#) to learn about how NQF identifies potential conflict of interest. All potential CSAC members must disclose any current and past activities prior to and during

Nominations due by Friday, October 30, 2020 6:00 pm ET

the nomination process in order to be considered.

Consideration and Substitution

In appointing nominees to the CSAC, consideration will be given to individuals who meet the following criteria:

- measurement expertise, including measure development and implementation of measures;
- experience serving on NQF Standing Committees or technical advisory panels; and
- availability for in-person and conference call meetings.

Priority will be given to nominations from NQF members when nominee expertise is comparable. Please note that nominations are to an individual, not an organization, so “substitutions” of other individuals are not permitted.

Application Requirements

Self-nominations are welcome. Third-party nominations must indicate that the individual has been contacted and is willing to serve.

To nominate an individual to the CSAC, please **submit** the following information:

- A completed [online nomination form](#), including:
 - A brief statement of interest
 - A brief description of nominee expertise highlighting experience relevant to the committee
 - A short biography (maximum 100 words), highlighting experience/knowledge relevant to the expertise described above and involvement in candidate measure development
 - Curriculum vitae or list of relevant experience (e.g., publications) *up to 20 pages*
- A completed disclosure of interest form. This will be requested upon your submission of the nominations form for Committees actively seeking nominees.

Deadline for Submission

All nominations *MUST* be submitted by **6:00 pm ET on Friday October 30, 2020**.

Questions

If you have any questions, please contact NQF CSAC staff at CSAC@qualityforum.org. Thank you for your interest.